

Dighton PTO Teacher Request Form

Date: _____ Amount: _____ Grade: _____

Teacher: _____ Email: _____

Approximately how many children will benefit from this request?

What will the money be used for and when?

How will this be used in the classroom or school setting?

Please indicate the name of the recipient of the check
(example: Dighton Elementary School or Chamberlain Farm)

All requests for PTO funding are reviewed at monthly meetings, on the first Tuesday of each month. Please submit the completed form and no less than 2 quotes, at least 7 days prior to meeting date. All forms must be signed by the principal to be considered. We kindly request that a representative, familiar with the request, be present to answer any questions that may arise. Contact PTO Treasurer, Stephanie Urban, at ptodighton@gmail.com or 774-259-17693 with any questions. Thank you!

Principal Signature: _____ Date: _____

For PTO Use Only	Date Received		
	Approved	Tabled	Denied
Meeting Notice Email:		Outcome Email:	
Paid Check #		Amount:	